



## Healthcare WC Supplemental Application

### 1. APPLICATION OVERVIEW

Insured Name: \_\_\_\_\_

Does Common ownership (over 50%) exist with any other operation?  Yes  No

If “yes”, give names and types of operations managed and owned:

\_\_\_\_\_

List the states where the employees work:

\_\_\_\_\_

Date business established: \_\_\_\_\_.

Number of years under current ownership: \_\_\_\_\_.

Payroll History Current \_\_\_\_\_ 2<sup>nd</sup> Year \_\_\_\_\_ 3<sup>rd</sup> Year \_\_\_\_\_

4<sup>th</sup> Year \_\_\_\_\_ 5<sup>th</sup> Year \_\_\_\_\_

Premium History Current \_\_\_\_\_ 2nd Year \_\_\_\_\_ 3rd Year \_\_\_\_\_

4th Year \_\_\_\_\_ 5th Year \_\_\_\_\_

Are medical/health insurance benefits provided to employees?  Yes  No. If yes, what percentage participate? \_\_\_\_\_

What is the average wage for employees in the governing class? \$\_\_\_\_\_.

Indicate percentage of volunteers in the workforce \_\_\_\_\_.

### Business Operations (check all that apply)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Home Health- Skilled Nursing | <input type="checkbox"/> Substance Abuse Counseling | <input type="checkbox"/> Nursing Home       |
| <input type="checkbox"/> Personal Care Provider       | <input type="checkbox"/> Mental Health Counseling   | <input type="checkbox"/> Assisted Living    |
| <input type="checkbox"/> Hospice Provider             | <input type="checkbox"/> Crisis Response Team       | <input type="checkbox"/> Community Hospital |
| <input type="checkbox"/> Physical Therapy/Occ. Health | <input type="checkbox"/> Drug Treatment/Detox       | <input type="checkbox"/> Clinic             |
| <input type="checkbox"/> Other Describe _____         |   |   |

Please indicate where your employees perform their work:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Day Care Setting _____%    | <input type="checkbox"/> Community Residences _____% | <input type="checkbox"/> Other Locations _____% |
| <input type="checkbox"/> Private Homes/Apts. _____% | <input type="checkbox"/> Clinics _____%              | <input type="checkbox"/> Nursing Homes _____%   |
| <input type="checkbox"/> Doctor’s Offices _____%    | <input type="checkbox"/> Hospitals _____%            | <input type="checkbox"/> Assisted Living _____% |

## 2. RISK MANAGEMENT AND SAFETY PROGRAMS

- a) Are independent contractors required to carry their own workers' compensation insurance?  Yes  No
- b) How many independent contractors are being used? \_\_\_\_\_
- c) What are the duties of the independent contractors? \_\_\_\_\_
- d) Are independent contractors medical licenses checked annually?  Yes  No
- e) Are copies of workers compensation ins. certificates obtained annually and kept on file?  Yes  No
- f) Do employees drive personal or company vehicles to and from clients during the workday?  Yes  No  
If yes, what percentage drive personal vehicle \_\_\_\_\_% and company vehicles \_\_\_\_\_%
- g) What is the average radius that employees drive during the work day? \_\_\_\_\_.
- h) Are Motor Vehicle Records (MVR) checked annually for all employees and/or Independent Contractors who drive as part of the job?  Yes  No
- i) Is there a formal Injury or Illness Program that is work comp compliant and documented?  Yes  No

### If a formal safety program is in effect, please indicate applicable elements:

- Driver Safety Programs?  New employee orientation?
- Accident/Injury Investigation?  Blood Borne Pathogen?
- Patient Handling/Transfer Training?  Combative Patient Training?
- Performance Evaluation include safety?
- Safety Committee?
- Safety Incentive Program?
- Regular formal safety training conducted?
- Management involvement in safety, explain \_\_\_\_\_

### Hiring Practices:

Check the following boxes to indicate screening measures that are applied to prospective employees (note: some are post offer)

- Reference checks?  Criminal background check?  Personal Interviews?
- Drug testing/screening?  Child clearance?
- Psychological testing?  Verification of certifications/licenses?
- Post-offer physicals?  Validate work history?

### Claims Management:

- a) Is there a designated person to manage workers' compensation claims?  Yes  No
- b) Is there a Formal Return to Work/Modified Duty Program in place?  Yes  No
- c) Have detailed light duty job descriptions been developed?  Yes  No
- d) Has a relationship been established with a preferred medical provider/facility?  Yes  No

## 3. INSURANCE INFORMATION

- a) Has the applicant had continuous WC coverage for the past 2 years?  Yes  No
- b) Has the applicant's WC insurance been cancelled for nonpayment within the last 3 years?  Yes  No
- c) Has the applicant's WC been cancelled for Underwriting Reasons, other than carrier appetite change?  Yes  No
- d) Is the applicant's current WC insurance provided through a PEO?  Yes  No
- e) Does the applicant supply any workers to other employers on a temporary or permanent basis?  Yes  No
- f) Are all the applicant's operations (exclusive of monopolistic states) being submitted?  Yes  No

*This information is accurate and complete to the best of my knowledge and represents the operations and exposures of the above noted applicant.*

Applicant Name (printed): \_\_\_\_\_ Signature: \_\_\_\_\_